



**State of Tennessee Department of Children's Services**  
**Monthly Forms Announcement for February, 2015**

**Note:**

- Forms are revised frequently. Always check the "Forms" web page for the most current version. Forms may not be altered without prior approval.

	Form Number	Form Title	Form Owner/Contact	New/Revised	Associated Policy Changes	Effective Date	Changes Made
1	CS-1000	Resource Parent Elective Training Documentation	Ronya Faulkner	R	N/A	2/2/15	Revised to make formatting changes, and change "Resource Parent Training Unit" to "Resource Parent Development Unit"
2	CS-0692	Resource Home Assessment or Re-Activation	Odessa Krech	R	N/A	2/5/15	Revised to change terminology from "Mentally Retarded" to "Intellectually Disabled"
3	CS-1032	Sexual Assault Response Team (SART) Checklist	Courtney Wood	N	18.8 Protocol	2/5/15	New Form
4	CS-0692	Resource Home Assessment or Re-Activation	Odessa Krech	R	N/A	2/6/15	Spanish Translation--- revised to match the updated English version
5	CS-0216	Facility Monthly Grievance Log	Tracy Haney	R	N/A	2/9/15	Revised to separate "Physical Abuse" and "Sexual Abuse" into two different codes. Some of the other codes were changed as well as a result.
6	CS-0992	Systems Analysis Review: Team Member Commitment Agreement	Noel Hengelbrok	R	N/A	2/18/15	Revised to change title and change references from "Child Death" to "Systems Analysis"
7	CS-0993	Child Death/Systems Analysis Review: Attendance and Confidentiality Agreement	Noel Hengelbrok	R	N/A	2/18/15	Revised to change title and change references from "Child Death" to "Systems Analysis"
8	CS-1033	Current Description of Child	John Johnson	N	15.1	2/19/15	New Form

9	CS-0626	Expedited Child Placement Contract	Odessa Krech	R	16.20	2/26/15	Revised to add per diem rate for expedited homes; corrected the title of referenced policy 16.38, as the title had been incorrect; added information about mentorship program
10	CS-0664	Placement Exception Request	Eric Henderson	R	N/A	2/27/15	Revised to add some placements to the list and remove some placements from the list; regarding youth in jail or detention, question was added whether they were placed overnight; in "Detailed Justification of Placement" the question was asked whether any further action was required regarding placement.
11	CS-0554	CPS Formal File Review Notice--- Attachment for Letter A	Scott Modell	R	N/A	2/17/15	Revised to change terminology from "alleged" to "substantiated" throughout the form.